

Construction Catering Services General Health & Safety Policy Statement

GENERAL STATEMENT

Construction Catering Services regards its responsibility for the *Health, Safety and Welfare* of employees, clients, supplies, contractors, and other person affected by our work activities as a matter of prime importance. We are committed to giving health and safety equal importance with other business matters. We ensure that the resources necessary to achieve the objectives of this policy are made available.

CCS seeks to ensure that everything that is reasonably practicable is done to prevent personal harm.

When working with clients, contractors and suppliers, we look for their full cooperation to enable us to fulfill our legal duties and the objectives of this policy. To promote co-operation, procedures for collaboration are built into the policy. We expect all employees, clients, contractors and suppliers to follow the standards and procedures laid down by CCS.

CCS ensures that particular attention is paid to the following:

- Safe systems of work are set and followed.
- A safe working environment is provided, without risks to health.
- Provision of adequate welfare facilities, which are maintained, including arrangements to obtain first aid.
- Equipment is safe and maintained to ensure safe operation.
- Equipment will be stored in a safe manner.
- Appropriate training is provided, including training and instruction necessary to ensure employees know how to work equipment safely.
- If exposure to hazards is necessary, appropriate personal protective equipment will be provided, as will instruction on use and maintenance.
- There are safe arrangements for the use, handling, storage and transport of food, equipment and other articles, materials and substances.
- There is safe access and egress from our premises. This will be maintained to protect all users of the premises.

CCS thus accepts full operational responsibility for safety at work and will do everything possible to carry out both the duties and the spirit of the Health and Safety at Work Act 1974, Management of the Health & Safety at Work Regulations 1999 and other relevant legislation. The Managing Director has final responsibility for health and safety within CCS. In addition, the CCS Account Manager is specifically responsible for health and safety.

CCS understands that all members of staff have a duty to act responsibly to follow safe systems of work and to try to do everything to prevent injury / ill-health to themselves, fellow workers, clients and others, (including reporting accidents or identified risks to their manager and, where appropriate, taking action to minimise the risk).

Review Date: November 2014